



# Garvestone Village Hall (New Build) Ltd

## Reserves Policy 2016 - 2017

**Directors:** Terence Newman, Elizabeth Buckley, & Stephen Smith.

**Reserves** are required by our organisation for the following reasons:

1. We need to be sustainable both now and in the long term;
2. We need to protect our fixed assets (buildings, fixtures and fittings);
3. We need to allow for development.

**Excluded funds:**

1. Fixed assets including those transferred from Thuxton & Garvestone Institute;
2. Restricted funds to be spent according to grant or donor terms;
3. Designated general funds – income set aside for specific purposes.

**Reserves to be set aside at year-end 31-03-2016:**

1. **Restricted funds:** £0
2. **General funds:** (see notes below)
  - a. Donated funds designated for developments, specified purposes: **£1,390**;
  - b. Funds designated for floor repairs: **£1,000** (transfer to savings a/c);
  - c. Contingency funds for variations in cash flow, emergencies: **£1,980**;
  - d. Funds designated for planned electrical work: **£298**.

**Analysis of free reserves at year-end 31-03-2016:**

1. Reconciled balance = **£4,693**
2. Less designated funds = **(£2,688)**
3. Less contingency funds = **(£1,980)**

**Additional free reserves for charitable purposes:** **£25** to donate to Group News

**Notes:**

1. Funds designated for repairs are in addition to £678 raised by the 200 Club. The hall floor will need to be refurbished by 2018, cost ~£4,000.
2. £500 donated by Jackie and Roy Bryant has been designated for a temporary bar facility. £610 donated by Mick Portway is to be used first for further kitchen improvements, then temporary bar facilities.
3. Contingency funds allow for unexpected costs such as an emergency call-out if the heat pump fails, and variations in cash flow.
4. This does not take account of the outstanding GCT loan £4,500 (deferred).

**This policy** will be reviewed annually after the year-end. Next review: April 2017.